



Guam Council on the
Arts & Humanities Agency *Kahan I Kutturán Guahan*



Honorable Felix P. Camacho
 Governor of Guam

Honorable Michael W. Cruz, M.D.
 Lieutenant Governor of Guam

Patrick R. Bamba
 Executive Director

July 23, 2009

The Honorable Judith Won Pat
 Speaker
 Thirtieth Guam Legislature
 155 Hessler Place
 Hagatna, Guam 96910

30-09-0898
 Office of the Speaker
 Judith T. Won Pat, Ed. D.
 Date: _____
 Time: _____
 Received by: _____
 2009 JUL 27 AM 8:46
 [Handwritten initials]

Dear Speaker Won Pat:

Submitted herewith is Guam Council on the Arts & Humanities Agency's FY 2009 3rd Quarter reports covering the period of October 2008 through June 2009, as follows:

1. Current Staffing Pattern
2. Expenditure / Encumbrance Report (AS400)
3. Income / Expense Report (Revolving Fund)
4. Income / Expense Report (Festival of the Pacific Arts)
5. Electronic format of items 1 through 4 above, one (1) copy

Also reporting the following requirement:

1. No appropriation / authorization for payment of Prior Years' Obligations for this period.

Should you have any questions or require additional information, please give me a call.

Sincerely,

PATRICK R. BAMBA
 GCAHA Director

cc: Public Auditor of Guam
 Guam State Clearinghouse

Attachments

0908

Board Members: **Matthew Cruz**, Chairman; **Joyleen Suba**, Vice Chairperson
 Mari Flor Herrero, Bryan Duenas, Monica Guzman

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**Government of Guam
Fiscal Year 2009 Budget
Agency Staffing Pattern
as of 06/30/09**

[BBMR SP-1]

FUNCTIONAL AREA: Education and Culture
DEPARTMENT/AGENCY: Guam Council on the Arts & Humanities Agency
PROGRAM: Basic State Grants & Services
FUND: General

Input by Department										Input by Department									
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Increment		(E+F+G+I) Subtotal	Retirement (J * 25.20%)	Retire (DDI)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life (I/)	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
								Date	Amt.										
1	001	Director	BAMBA, Patrick R.	L5-8	\$61,939	\$0	\$0		\$0	\$61,939	\$15,609	\$404	\$0	\$898	\$174	3,606	413	\$21,104	\$83,043
2	010	Deputy Director	VACANT	L6-8	0	0	0		0	0	0	0	0	0	0	0	0	0	0
3	002	Program Coordinator I	Recruitment in Progress	K-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
4	003	Administrative Officer	VACANT	L-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
5	004	Program Coordinator III	BALBAS, Jacqueline G.	M-10	43,018	0	0	Jan 07, 2010	0	43,018	10,841	0	0	624	174	1,838	231	13,707	56,725
6	005	Word Processing Secretary II	VACANT	H-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
7	006	Stage Maintenance Technician	CRUZ, Paul T.	H-10	29,962	0	0	Jan 31, 2011	0	29,962	7,550	404	0	434	174	0	0	8,562	38,524
8	007	Program Coordinator I	VACANT	K-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
9	008	Program Coordinator I	BARCINAS, Sherrie D.	K-12	39,618	0	0	Jun 12, 2010	0	39,618	9,984	0	0	574	174	1,380	180	12,292	51,910
10	009	Program Coordinator IV	VACANT	N-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0
11					0	0	0		0	0	0	0	0	0	0	0	0	0	0
12					0	0	0		0	0	0	0	0	0	0	0	0	0	0
13					0	0	0		0	0	0	0	0	0	0	0	0	0	0
14					0	0	0		0	0	0	0	0	0	0	0	0	0	0
15					0	0	0		0	0	0	0	0	0	0	0	0	0	0
16					0	0	0		0	0	0	0	0	0	0	0	0	0	0
17					0	0	0		0	0	0	0	0	0	0	0	0	0	0
18					0	0	0		0	0	0	0	0	0	0	0	0	0	0
19					0	0	0		0	0	0	0	0	0	0	0	0	0	0
20					0	0	0		0	0	0	0	0	0	0	0	0	0	0
21					0	0	0		0	0	0	0	0	0	0	0	0	0	0
22					0	0	0		0	0	0	0	0	0	0	0	0	0	0
23					0	0	0		0	0	0	0	0	0	0	0	0	0	0
24					0	0	0		0	0	0	0	0	0	0	0	0	0	0
25					0	0	0		0	0	0	0	0	0	0	0	0	0	0
		Grand Total:			\$174,537	\$0	\$0		\$0	\$174,537	\$43,983	\$807	\$0	\$2,531	\$696	\$6,824	\$824	\$55,665	\$230,202

Guam Council on the Arts and Humanities Agency

FY 2009 3rd Quarter Basic State Grants Services Expenditure/Encumbrance Report

October 2008 through June 2009

Function: Education and Culture

Department/Agency: Guam Council on the Arts and Humanities Agency

Program: Basic State Grants & Services

AS400 Account Code		FY 2008 Federal Fund Expenses	FY 2008 Federal Fund Encumbrances	FY 2009 General Fund Expenses	FY 2009 General Fund Encumbrances	FY 2009 Federal Fund Expenses	FY 2009 Federal Fund Encumbrances	Total Expenditures & Encumbrances
111	Regular Salaries/Increments			174,830.84				174,830.84
113	Benefits			55,350.36				55,350.36
220	Travel- Off-Island/Local Mileage Reimburs.	2,131.50				17,072.91	602.00	19,806.41
230	Contractual Services	1,026.12				35,477.65	20,678.66	57,182.43
233	Rental					27,189.00	9,063.00	36,252.00
240	Supplies & Materials	424.45				2,787.54	635.24	3,847.23
250	Equipment					249.95	50.00	299.95
280	Sub-Recipient/Subgrant:	7,125.00				84,775.00	30,225.00	122,125.00
290	Miscellaneous							0.00
361	Power					26,182.92	6,717.08	32,900.00
363	Telephone/Toll	3.15				2,785.08	906.71	3,694.94
TOTAL EXPENSES		\$10,710.22	\$0.00	\$230,181.20	\$0.00	\$196,520.05	\$68,877.69	\$506,289.16

Guam Council on the Arts & Humanities Agency
FY 2009 Revolving Fund Income/Expense Report
 October 2008 through June 2009

	<u>Oct - Dec 08</u>	<u>Jan - Mar 09</u>	<u>Apr - Jun 09</u>	<u>TOTAL</u>
Ordinary Income/Expense				
Income				
Interest Earned	0.70	0.00	0.00	0.70
Other	1,683.32	2,047.18	10,964.81	14,695.31
Sales Report				
1 Sales				
Consignment	1,169.45	1,510.95	2,945.00	5,625.40
Total 1 Sales	<u>1,169.45</u>	<u>1,510.95</u>	<u>2,945.00</u>	<u>5,625.40</u>
2 Consignment (COGS)				
Consignment	-601.75	0.00	0.00	-601.75
Total 2 Consignment (COGS)	<u>-601.75</u>	<u>0.00</u>	<u>0.00</u>	<u>-601.75</u>
3 Commission				
Consignment	204.35	0.00	0.00	204.35
3 Commission - Other	-86.00	0.00	0.00	-86.00
Total 3 Commission	<u>118.35</u>	<u>0.00</u>	<u>0.00</u>	<u>118.35</u>
Total Sales Report	<u>686.05</u>	<u>1,510.95</u>	<u>2,945.00</u>	<u>5,142.00</u>
Total Income	<u>2,370.07</u>	<u>3,558.13</u>	<u>13,909.81</u>	<u>19,838.01</u>
Gross Profit	2,370.07	3,558.13	13,909.81	19,838.01
Expense				
220 Travel	0.00	0.00	10,417.49	10,417.49
230 Contractual	5,244.00	889.50	1,918.84	8,052.34
240 Supplies	604.89	71.27	227.99	904.15
250 Equipment	0.00	60.00	110.00	170.00
Total Expense	<u>5,848.89</u>	<u>1,020.77</u>	<u>12,674.32</u>	<u>19,543.98</u>
Net Ordinary Income	<u>-3,478.82</u>	<u>2,537.36</u>	<u>1,235.49</u>	<u>294.03</u>
Net Income	<u><u>-3,478.82</u></u>	<u><u>2,537.36</u></u>	<u><u>1,235.49</u></u>	<u><u>294.03</u></u>

Festival of Pacific Arts
Income/Expense Report
October 2008 through June 2009

	<u>Oct - Dec 08</u>	<u>Jan - Mar 09</u>	<u>Apr - Jun 09</u>	<u>TOTAL</u>
Income	0.00	0.00	0.00	0.00
Expense				
Bank service charge	9.00	0.00	0.00	9.00
Freight	4,000.64	0.00	0.00	4,000.64
Medical	289.16	0.00	0.00	289.16
Reimbursement	8,580.00	0.00	0.00	8,580.00
Total Expense	<u>12,878.80</u>	<u>0.00</u>	<u>0.00</u>	<u>12,878.80</u>
Net Income	<u>-12,878.80</u>	<u>0.00</u>	<u>0.00</u>	<u>-12,878.80</u>